EASY ACCESS ENGLISH

Leading Business and People

PART ONE – You as a person.

Answer the questions in the past and present tenses. Your teacher will correct your mistakes.

1. Where did you go to school?
2. Where were you born?
3. When did you start working for IKEA?
4. Where did you work before IKEA?
5. What do you do in your spare time?

Now let's read some information about the past tenses in English.

Simple Past
[VERB+ed] or irregular verbs

USE 1 Completed Action in the Past
I went to my English lesson yesterday.

USE 2 A Series of Completed Actions
I went to my English lesson, then I went to work, then I went home.

USE 3 Habits in the Past or duration in the past.
I learned English for two years.
I used to go swimming every day when I was a child.

Past Continuous
[was/were + present participle]

USE 1 Interrupted Action in the Past
I was doing my English homework when you called.

USE 2 Action continuing at a Specific Time (était en train de)
Last night at six o' clock I was doing my English homework.

USE 3 Parallel Actions
I was was making dinner while he was doing his homework.

Present Perfect
[has/have + past participle]
USE : Unspecified Time Before Now

Have you met your English teacher before? We use the Present Perfect to say that an action happened at an unspecified time before now. The exact time is not important. You CANNOT use the Present Perfect with specific time expressions such as: yesterday, one year ago, last week, when I was a child, when I lived in Japan, at that moment, that day, one day, etc. We CAN use the Present Perfect with unspecific expressions such as: ever, never, once, many times, several times, before, so far, already, yet, etc.

Past Perfect
[had + past participle]

You had studied English before you worked for IKEA.



PART Two – You as a leader for Ikea.

Using the following expressions explain your point of view on the following questions:

Opinions

Essentially
Clearly
Basically
As far as I am concerned
I feel that

I think that
It seems to me that
In my opinion
According to…
In my experience…

Leading People;

1. What is the difference between a manager an a leader?
2. How do you drive the business while focussing on people?
3. What are your values as a leader with Ikea?
4. Are co-workers in the South of France more lazy and less likely to adhere to Ikea values?
5. Do you think the Union representatives are mainly trouble makers who are interested in personal influence and power, or are they an essential part of the team in each store?

Leading Business:

1. Should Ikea develop home shopping?
2. Do you believe that it's good to encourage people to take short cuts in the store?
3. Should the focus be on add-ons at all cost?
4. What do you think is most important this year in your store?
   - Communicating on low price.
   - Customer service.
   - Local market competitively.
   - Communication on Ikea's core values.

