Lesson Plan © Easy Access English

IKEA ENGLISH



EAE Learning objectives for this lesson

Evaluation of your needs and objectives. Learn expressions to introduce yourself. Simulate situations to practice those expressions. Introduction to intonation and stress in English.



Activity One - How do you feel about English? Answer the questions by choosing an answer from the numbered sentences below. Tell your teacher about your OBJECTIVES for this course. Remember we want to adapt to your needs!

When you are speaking English how at ease are you?

1.Very at ease

2.Not very at ease

3.Stressed

When you are in a 'webex' or a meeting in English, how much do you understand?

1.I understand most of what people say.

2.I understand a lot of what people say.

3.I really don't follow the discussion.

When you want to explain your ideas in English how do you feel.

1.I feel that I am capable of explaining my ideas.

2.I feel that I can explain things in a simple way.

3.I feel frustrated.

When you write an e mail in English how do you feel?



1.I feel good, it's easy.

2.I feel ok.

3.I feel frustrated, it takes too long

When you make a presentation in English how does it go?

1.I can influence my audience.

2.I can communicate my ideas but it's stressful.

3.I feel frustrated, I can't say what I really want to say.

What are your objectives? What do you want to achieve with your English lessons?

1.I want to feel more confident in meetings and to explain my ideas.

2.I want to understand in meetings.

3.I want to start to make progress in general to feel better about English.



Activity Two - How you doin'?

Watch Joey from friends. He is going to illustrate to you how English is a stressed based language. http://www.youtube.com/watch?v=KnyhOjSqQkw

Activity Three **Stressed Out!** Read the information about intonation in English: **English is a stressed language while many other languages are syllabic.**

What does that mean?

It means that, in English, we give stress to certain words while other words are quickly spoken (eaten!). In French each syllable receives equal importance and therefore equal time is needed. English however, spends more time on specific stressed words while quickly gliding over the other, less important, words. Let's practice using English intonation - repeat the expressions and copy the way your teacher says them:

These are all **expressions** which you could use when an outside VISITOR or COLLEAGUE comes to VISIT YOUR STORE or OFFICE. Read them out loud and tell your teacher if which category they fall into: **1/ General conversation to get to know someone more. 2/ Work related 3/ Either.**

- ***Pleased to meet you.***
- ***Nice to meet you at last***
- ***It's really nice to meet you in person.***
- ***It's nice to see you again.***
- ***Hi, how are you doing?***
- ***I don't think we've met before.***
- ***How was your journey over here?***
- ***Will you have time to visit the city?***
- ***What do you think of the city?***
- ***Where are you from originally?***
- ***Do you have a family?***
- ***What do you do in your spare time?***
- ***So, what's your background?***
- ***How long have you been working for IKEA?***
- ***I am really interested in….***
- ***I'm very into….***
- ***Thanks for taking the time to speak with me today.***
- ***We're really glad you were able to visit the store.***
- ***We think that this will be a very constructive meeting.***
- ***We are all very motivated.***
- ***I'm really pleased that we will have time to show you what we have been doing ..***

Activity Four So: In English we use SHORT SENTENCES, INTONATION and KEY WORDS to structure what we are saying and make it clearer.

We use: Intonation

Stress - we stress words by saying them louder and more slowly.

Pitch - we using rising and falling pitch to emphasize important words or to show the beginning (rising) and end (falling) of the sentence.

Short Sentences

Words like **however, therefore, furthermore,** help us to link a series of short sentences. Words like 'and', ummmm, and errrrrr should be avoided at all costs!

Key Words

Certain key words and phrases can help to structure your ideas.

First of all **Secondly** **Finally** **Essentially** **Clearly** **Basically**

Activity Five Let's practice with this framework for introducing yourselves and your work:

Hi, It's nice to meet you my name is.....

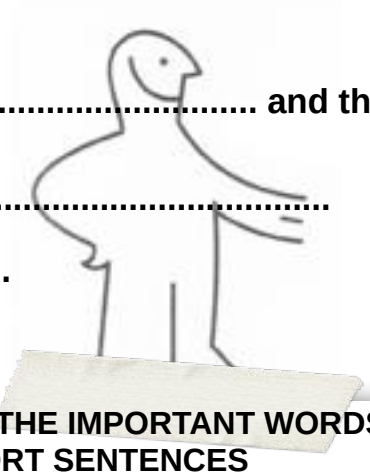
I've been working for Ikea for..... years. I started in.....as.....

After that I worked as ..... for ..... years and then I became..... in .....

Now I work here as.....

At the moment we are focussing on..... and the next step for us will be to.....

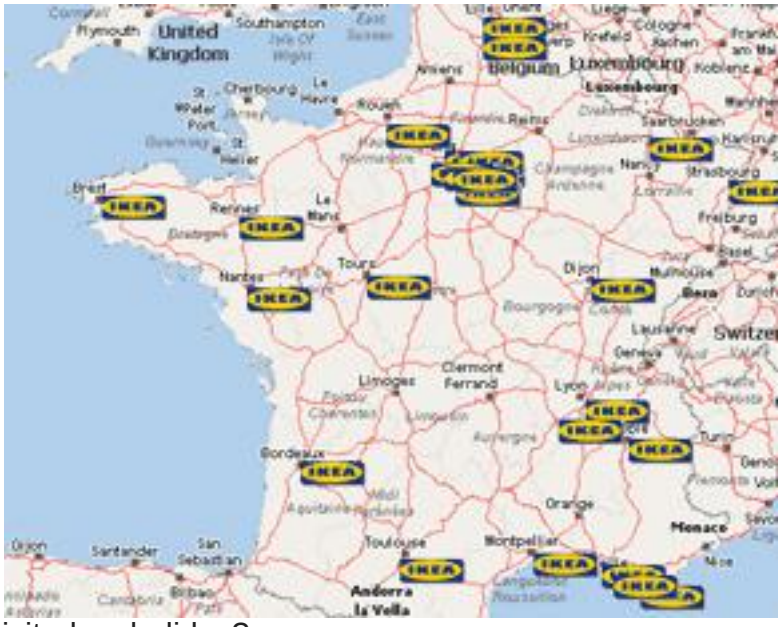
Our main priority is.....



STRESS THE IMPORTANT WORDS
USE SHORT SENTENCES
STRUCTURE WHAT YOU ARE SAYING

Activity Six - Ask the questions to your teacher and then your teacher will ask the same questions to you. Then 'introduce' each-other to someone - use intonation and stress to make the other person sound particularly interesting!

1. How old are you?
2. Where do you live?
3. What is your job?
4. What are you interested in?
5. Tell me about your family?
6. Where were your parents from?
7. Do you have brothers and sisters?
8. Are you a close family?
9. Where did you go to school?
10. What is the most unusual place you have visited on holiday?
11. What are you passionate about?
12. What sports do you practice?
13. Do you play a musical instrument ?
14. Do you like singing ?
15. What music do you like?





Activity Seven - **Act Out the Rôle Plays with the expressions you practiced in activity THREE. Simulate situations you could meet in your work.**

1. Your new store coach OR IOS manager is visiting your store or office for the first time and you meet and introduce yourself.

2. You have never met the national manager before because he is new but you have heard a lot about him. You meet after a conference.

3. You met the new IOS head of marketing last year at a conference and now you are seeing her again in Paris at a meeting at your head office.

4. A colleague from the London office is visiting your store or office. You think that you were at a training session before in Sweden but you are not sure you met.

5. You are welcoming a senior person from head office. This meeting is really important for you. You will be working a lot together in future months and you want to get on well.

